

FFT Summary

NB Power Self-Report January 2016

Entity	NBCRN	EUBVTN	Standard	Req	Compliance Issue	Risk Assessment	Mitigation Action
New Brunswick Power Corporation (NBP)	NBCR001	2016001	MOD-032-1	R1	On January 12, 2016, NB Power submitted a Self-Report stating that, as a Planning Authority (PA), it had a compliance issue relating to MOD-032-1 R1. MOD-032-1 R1 requires PAs to develop steady-state, dynamics and short circuit modeling data requirements and reporting procedures for is PA planning area. NB Power did not have in place steady-state, dynamics, and short circuit modeling data requirements and reporting procedures for the PA's planning area by October 1, 2015, which is the effective date of the standard in New Brunswick. NB Power subsequently developed and put into effect its own procedures to meet R1 of the standard on December 8, 2015. The duration of the issue was, therefore, from October 1, 2015 through December 7, 2015.	This issue posed a minimal risk and did not pose a serious or substantial risk to the reliability of the bulk power system. No harm is known to have occurred. Although NB Power was not fully compliant with the standard, the compliance issue is considered to be primarily a documentation issue. The deadline for completing other processes specified in MOD-032-1 relying on the implementation of MOD-032-1 R1, such as entities providing steady-state, dynamic and short circuit data developed in accordance with R1 was not required until October 1, 2016, in the New Brunswick.	To mitigate this issue: 1) on November 23, 2015, NB Power developed and published standard ownership reports on SharePoint; 2) on December 1, 2015, NB Power began the process of emailing standards' owners when there is a change in ownership; 3) on December 8, 2015, NB Power corrected this compliance issue by putting into effect a proprietary procedure to comply with R1 of the standard. This document is titled <i>"Data Requirements and Reporting Procedure" Revision 00</i>; 4) on June 9, 2016 NB Power tested the process of using ownership reports to notify and track changes; and 5) on June 9, 2016 , NB Power, incorporated the ownership change management process into its Corporate Compliance

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					The cause of this compliance issue was NB Power's failure to provide timely notification of a change in the assignment of compliance standards responsibilities to the employee entrusted with completing this particular task. This delay resulted from a change in the employee's supervisor and the lack of a formalized control to ensure that compliance standard owners are directly notified of changes in standard ownership.		Manual.